

**Stoneham Public Library
Board of Trustees
May 8, 2017**

Present: Trustees Ciccarello, Fixman, Francis, Rora, and Director Langley

1. Call to order- 7:34PM
 2. Fixman moves to accept **minutes/ statistical** reports. Rora seconds. Unanimous.
 3. **Roof Leak**
 - slate/tile- missing at joint- to be replaced. Temporary repairs by DPW.
 - Found a possible split beam part of the problem.Old roof, not a structural problem.
 - Supports placed by DPW.
 - Rofer used by town to fix problem.
 4. **Apalakis Trust Fund Use**
 - Director discussed:
 - Advantage Preservation Company, a digitalization company.
 - Stoneham Independent on microfiche could be digitalized.
 - Benefits:
 - annexed and keywords
 - easier to reference
 - website created
 - Funded for trial by reference money/\$110 a roll/total would be 14K.
 - 127 microfiche rolls of The Independent digitalized.
 - Pictures included in process.

Other Possible Use of Apalakis Trust Fund

 - Research on copies of blueprints (boiler replacement etc.) in library and how to preserve them.
 5. **Trustee Training**
 - Director and Trustee DiPietro attended at the Medford Public Library
 6. **Verify Order Update**
 - Town Counsel, Mr. Galvin, to contact company about their mistake on order.
 - 7 boxes instead of 1. Ongoing dispute with company.
 7. **Website Redesign**
 - Possibility of NOBLE recommended designer. Trustees viewed websites designed
 8. **Tree Removal**
 - When it will be removed is up to the DPW.
 - There was one letter from a citizen regarding the removal.
 9. **Clear Channel funded landscaping**
 - Cleanup by Groundmasters this week.
 - Ongoing wait and hope situation regarding upgrading outdoor space of library.
 - Especially possibility of the south side park-like/ outdoor classroom area.
 - The Board of Selectmen unanimously voted to commit 15K to the project (October 2016). Director Langley and Trustee Francis were present at that meeting.
 10. **Capital Committee** 30K approved at May Town Meeting for study of library foundation.
 - Structure, leaks, seepage problems to be investigated.
 11. **Reorganization of Board.**
 - Motions by Fixman- Francis as Secretary, Rora Chair, Ciccarello Vice Chair. 2nd Francis.
 - Unanimous
- 8:33PM Meeting adjourned

Next meeting June 12, 2017