

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
DECEMBER 13, 2010**

Attending: Ciccarello, DiDonato, Doucette, Fixman, Francis, Rora, Director Todd

- I. Meeting called to order at 7:31 p.m. by Chair Rora
- II. Review Minutes (Document A) of Last Meeting: Minutes reviewed and accepted by all with two abstentions (Fixman, Rora) on a motion by Ciccarello (2nd Doucette).
- III. Review Statistical Reports (Documents B1, B2, and B3): Statistical Reports reviewed and accepted unanimously on a motion by Fixman (2nd Rora).
- IV. Randy Perillo's Hats: Mr. Perillo did not appear at the meeting.
- V. Outside Lighting and Maintenance
 - A. Director Todd is exploring the possibility of outdoor lighting on the Warren Street side of the building with Mr. Brophy.
 - B. Ron Doyle and Donna Colliton's work cleaning the grounds is much appreciated. Their work has beautified the area.
 - C. Director Todd is considering hiring a landscaping company to get the overgrowth under control and do the heavy cleanup around the building. State aid or monies from Repair and Maintenance could fund the repairs.
- VI. Library Thermostat (Document C): On a motion by Ciccarello (2nd Fixman) it was unanimously voted to use \$1500 from Repairs and Maintenance to have the thermostats automated. Out of the total replacement cost, \$4500 would be returned as a rebate, leaving the cost at \$3000 of which half would be funded by the Town.
- VII. Billing Note: Coupon for Overdues (Document D) discussed. In January a similar coupon will be included with SPL bills to encourage the prompt return of books and in the case of long overdues, to encourage the patron to get the book back to the Library.
- VIII. New Business
 - A. First installment of Library's State Aid (Document E) has been sent to the Town.
 - B. FY2012 Budget (Document F): It was unanimously voted to approve the budget as presented on a motion by Ciccarello (2nd Fixman). The budget is a Level Service Budget requested by, and submitted to, the TA. The budget as presented would insure the Stoneham Public Library's certification.

The meeting was adjourned on a unanimously approved motion by Ciccarello (2nd Fixman).

The next meeting is on Monday, January 10, 2011 at 7:30 p.m.