

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
TUESDAY, MAY 15, 2007**

Attending: Ciccarello, DiDonato, Doucette, Fixman, Francis, Rora, Director Todd

Meeting called to order at 7:32 p.m.

- I. Reviewed and accepted Minutes for April on a motion by Doucette (2nd Rora).
- II. Reviewed and accepted Statistical Reports on a motion by DiDonato (2nd Doucette). Discussed significant increase in patrons' use of EBSCO.
- III. Reorganization: The appointment of Ciccarello as Chairman, Fixman as Vice-Chair, DiDonato as Secretary was moved by Rora (2nd Doucette) and accepted unanimously.
- IV. Appointment of new Children's Librarian: Johanna Rapp has been appointed and is scheduled to begin May 21, pending successful CORI. Ms. Rapp's appointment was approved on a motion by Fixman (2nd DiDonato).
- V. Mold Issue
 - A. Asst. Dir. Forkin's office mold was inspected by Environmental Hygiene Solutions. A possible source was identified as the tree bark backing on the carpets which did not properly dry after flooding.
 - B. Funding the \$1213.05 solution would come from Repairs and Maintenance after July 1, 2007.
 1. A motion to approve no more than \$1300 from the current budget balance in the next fiscal year was made by Fixman (2nd Doucette) and accepted.
- VI. Homeless Policy: An amended and strengthened Behavior Policy was approved on a motion by Fixman (2nd Doucette).
 - A. Upon first infraction of Policy, a verbal warning will be issued.
 - B. Upon second infraction of Policy, the police will be called to escort offender from the Library.
 - C. If infractions continue, Library privileges will be revoked.
- VII. Long Range Planning Survey: Director Todd made survey available at Town Meeting as well as on-line. Extended deadline is June 15.
- X. Override Position
 - A. Trustees encourage all to exercise their right to vote on June 19th.
 - B. Fund raising measures should be readied.

- VIII. Art Exhibit for Union Visuals: There is a policy in place regarding politically charged exhibits. Trustee Fixman will investigate.
- IX. Other Business
- A. Director Todd's vacation: during Dir. Todd's vacation (17-29 May) Asst. Dir. Forkin will handle any issues that arise.
 - B. Frank Pignone would like a copy of the Town budget to be available at the Library. The Selectmen will be approached for a copy.
 - C. Plaque for desks: A topaz blue plaque has been suggested with an inscription acknowledging the generous donors who made the new computer desks possible.
 - D. Sale of items by Library employees for non-Library groups: a policy regarding this issue is being developed.
 - E. Dan Shaughnessy will appear at the Library to speak about his new book, Senior Year, on June 12, at 7 p.m.
 - F. NStar: Because of NStar problems one computer failed and the Alarm Panel had to be reset. The computer repairs are covered by warranty.

Meeting adjourned at 8:55 p.m. on a motion by Doucette (2nd Fixman).
Next meeting June 11, 2007 at 7:30 p.m.