

STONEHAM PUBLIC LIBRARY
BOARD OF TRUSTEES
JANUARY 19, 2016

Attending: Ciccarello, Doucette, Fixman, Francis, Rora, and Director Todd
Absent: Memmo

1. Meeting called to order at 7:32 by Chair Rora.
2. Reviewed minutes of December 14, 2015 meeting. Minutes approved on a motion by Ciccarello, 2nd Fixman. Omitted from the December 14, 2015 minutes was the first half of State Aid received amounting to \$11,757.53.
3. Statistical report for November and a budget report were reviewed and accepted on a motion from Ciccarello, 2nd Doucette.
4. Library Director Search - Four resumes have been received and first interviews will be set up for February. Assistant Director Forkin will be the staff representative at these meetings.
5. Job Posting – Will also try posting the Directors Search on Craigs List. There is possibly a \$25 charge. LinkedIn and Monster have no public library listings and are difficult to access.
6. FY 17 Budget – The Director met with the Town Administrator to discuss the proposed FY 17 Library budget of \$752,806. to be presented at Town Meeting in May. This is the minimum amount needed for State Certification. The TA proposed reducing the budget by \$8,000 to reflect salary at a lower pay grade for the new Director. He also suggested the possibility the \$8,000 could be added to the Library budget at October Town Meeting. The Trustees are adamant that the Library needs a budget that keeps us certified.
7. State Aid Review Survey – MA Board of Library Commissioners is asking all libraries to determine if five recommendations affecting State Aid would benefit, harm or make no difference to their libraries. Under **Materials Expenditures 5.2.1** Include part of the cost of upgrading computer hardware as a material expenditure. This suggestion is good as upgrading can account for 20% of materials expenditure. Under **Municipal Appropriation Requirement (MAR) 5.3.3** Recalculate the MAR to adjust for staff changes impacting salaries. This would be useful in the situation our library faces now where the TA wants to take away the difference between the Directors salary and that of her replacement.
8. Next meeting February 8, 2016 at 7:30. Moved to adjourn at 8:16 by Ciccarello, 2nd Francis.