

STONEHAM PUBLIC LIBRARY
BOARD OF TRUSTEES
MAY 9, 2016

Present: Ciccarello, Fixman, Rora, Francis, Memmo, Outgoing Director Todd, Incoming Director Langley
Guests: Maureen Saltzman, Grace Rosselli,

1. Meeting opened at 7:30 pm by Chair Ciccarello.
2. Reviewed the minutes from April 11th meeting. Unanimously approved on a motion by Fixman, 2nd by Rora.
3. Reviewed statistical reports from February & March, April not yet finalized. Approved on a motion by Fixman, 2nd by Rora.
4. Welcome to the new Library Director, Nicole Langley. Ms. Langley provided a brief biography and work history and some thoughts on how she will address the needs of patrons and different types of library users. Chair Ciccarello explained the function of the board and how often we meet. Director Todd distributed an updated job description and contract for the new director for the board to review and discuss at our next meeting. Chair Ciccarello will have the master copy and we should submit edits to him. The TA will also receive a copy.
5. FY 17 Budget: The money the library needed to be certified for next year was approved at the last town meeting.
6. New microfilm reader: The library needs to replace the old microform reader. The cost of a direct replacement is \$8,705. However, an anonymous donor has agreed to contribute \$2,567 to pay for touch screen monitor that attaches to a newer style machine called a Uscan, which would bring the total cost to the library for the newer model to less than what it would cost to replace the old model. Motion by Fixman to get the Uscan with the touch screen paid for by the anonymous donor, Rora 2nd. Motion approved by all board members.
7. Bank Mural: Total cost for framing \$186. The artwork is the original rendering of a mural of the town of Stoneham painted in the Bank of America. The next steps are to order a plaque describing what it is and finding a good location to display it.
8. Building Maintenance: The town will be removing the lead paint and repainting the cupola and gutters sometime in June. A new LED light will be installed inside the cupola. The need for more and better lighting around the building was discussed, as well as the need to paint the Director's office.
9. Building Security: Director Todd recounted the incident of a man who was found unconscious in the library bathroom from a drug overdose. A biohazard company was called in to clean the bathroom and remove hazardous material at a cost of \$1200. The board discussed possible ways to make the building more secure and contacting the Stoneham Substance Abuse Coalition to see if they can offer some type of training for the staff. Maureen Saltzman, who is part of the coalition, said she would look into it.
10. Next meeting June 13, 2016 at 7:30 pm. Move to adjourn at 8:22 pm by Fixman, 2nd by Rora.