

Stoneham Public Library
Board of Trustees Meeting
September 25, 2017

Attending: Ciccarello, DiPietro, Francis, Memmo, Rora, Director Langley

1. **7:30PM Call to order.**
2. **Review Minutes of Last Meeting and Statistical Reports.** Approved. Motion by Ciccarello, 2nd DiPietro.
3. **Website Redesign**
Trustee Memmo reported on redesign/structure of barebones template created over the summer with Director Langley.
Discussed:
 - Architecture of site. Basic structure in place then content will be added.
 - Remove outdated content and links.
 - Check with town about impending change of site.
 - Staff meeting needed for ideas/input for site content.
 - Staff to be trained to maintain and update site. Using WordPress.Trustee Ciccarello makes motion to approve \$2500 to update website including enabling mobile friendly usage. 2nd DiPietro. Unanimous.
4. **Stoneham 101, October 21, 2017**
Sponsored by The Chamber of Commerce (Jennifer Welter) and hosted at the Library. This event is a welcome to The Town of Stoneham extended to new residents. 400-500 invitations sent. Town departments, PTOs, volunteer groups, and businesses are participating. Library cards can be processed that day and information about becoming "Friends of the Library" will be available.
5. **Fundraiser, May 2018**
Director Langley reported that the committee including May Forkin, Alicia Mills, Connie Filosi, and Peg Daniels are working on a fundraiser next Spring that will include music, light refreshments, and hopefully a 1 day liquor license. More information to follow.
6. **Policies to Be Reviewed**
Policies such as meeting room use to be reviewed by Director. With her guidance the Board will decide if changes are needed.
7. **Updates – DVDs, New Services**
Children's Room now offering all DVDs for free.
New Services offered to patrons now include:
Hoopla– movies, music, and ebooks. **Zinio**– magazines and newspapers.
8. **Other Business**
Charging Station for Mobile Devices through EBSCO acquired thanks to the generous support of Dr. Quynh Bui and Jessica Comeau of Redstone Dental.
Trustee DiPietro reported on her attendance at the MBLC Trustee Orientation.
9. **Next Meeting October 23, 2017** due to conflict with October Town Meeting schedule.
10. **Adjournment 8:50PM** Motion by Ciccarello, 2nd DiPietro.