

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
MONDAY, JANUARY 11, 2007**

Attending: DiDonato, Doucette, Fixman, Francis, Director Todd

Absent: Ciccarello, Rora

Meeting called to order by Acting Chair Fixman at 7:45 p.m.

- I. Reviewed and accepted December Minutes on a motion by Francis (2nd Doucette).
- II. Reviewed and accepted Statistical Reports for December on a motion by DiDonato (2nd Francis). It was noted that wireless access was used frequently and Reservation Software noted 1858 computer log-ons.
- III. New Town Administrator: search has been narrowed to three candidates. It is hoped that a new TA will be in place by early to mid February.
- IV. MaryLou's Retirement: January 19th is her last day, gathering to follow at Betsy Rotondi's home.
 - A. Elaine McKenzie will replace MaryLou as full time Sr. Library Technician in the Junior Room. Elaine's part time (20 hr.) library tech position has been posted.
 - B. A gift certificate to Mahoney's (\$100) and plant will be purchased from State Aid funds as a parting gift for MaryLou on a motion by Doucette (2nd Francis).
 - C. Interviews for Children's Librarian are scheduled for January 18, 2007.
- V. Long Range Planning Committee: Carolyn Lassiter is honored to be on the Committee. Her acceptance completes the LRPC. A meeting will be arranged with NMRLS.
- VI. Donation: To honor her parents, Peter and Jean, Michele Biagioni made a very generous \$1000 donation in their memory. If Ms. Biagioni approves, the donation will be applied to the cost of the new computer desks, with a plaque honoring her parents.
- VII. Furniture: Desks with computer slings for \$2585 have been chosen. On a motion by DiDonato (2nd Fixman) it was decided that the monies for the four desks with slings should come from donated funds.
- VIII. Other Business:
 - A. Agenda and Minutes will be sent via email in the future, with print copies available.
 - B. Craigslist: no response for old card catalog. Will try EBay if lack of response continues.
 - C. Carpet by downstairs elevator will be removed and disposed of; vinyl tile with many coats of wax will be placed in that hallway and at the South window. Max French has recommended two men who have done work in the Town Hall. Tile samples and estimate will be provided. Maintenance funds will hopefully cover this work.
 - D. Fire Panel: Aronson Alarm did not contact Fire Department. PDA Electrical in Stoneham and Edwards Service have been suggested. PDA

has done work for the Police Department. Director Todd will be comfortable with what the Fire Department recommends.

E. Town Wide Read:

1. Asst. Dir. May Forkin's source for books did not deliver. May will be able to procure 200 books from Penguin. The Friends of the Library will be approached in the hope that they will provide the "up front" funds, to be repaid from grant money.
2. Schools will receive 100 copies of *The Lost Mother* by Mary McGarry Morris. Townspeople will have access to other 100. Interlibrary loans will yield more copies.
3. Town Wide Read will take place in February and March.

Meeting adjourned at 8:40 p.m. on a motion by Francis (2nd Doucette).
Next meeting: February 12, 2007.