

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
MONDAY, SEPTEMBER 8, 2008**

Attending: Ciccarello, DiDonato, Doucette, Fixman, Rora, and Director Todd
Meeting called to order by Chair Fixman at 7:31 p.m.

- I. Minutes: Minutes reviewed and accepted on a motion by Doucette (2nd DiDonato). Abstentions: Ciccarello and Rora.
- II. Statistical Reports: Statistical Reports for May, June, July (partial), and Year-Ending Report reviewed and accepted on a motion by Ciccarello (2nd Doucette). Discussed upswing in, among other things, museum pass usage.
- III. Trust Funds
 - A. It is necessary this year to use funds from trusts to purchase books. The Book Budget is inadequate because \$54,200 was taken from the Library Budget to fund the boiler, resulting in the shortfall.
 - B. It was approved, on a motion by Ciccarello (2nd Rora), to use \$47,614 from trusts to supplement the inadequate Book Budget funds for fiscal year '09 in order to meet Minimum Appropriation requirements. Please see attached sheets for breakdown.
- IV. Town Meeting: This year, Town Meeting is scheduled for Monday, October 20th.
- V. Tech Services Position: Angela Binda has accepted the 19 hour per week position.
- VI. Reference Librarian's Surgery: Maureen Saltzman will be out for 4-6 weeks. Ms. Binda will cover the Reference Desk during some of that time which will be a major help as she has experience on the Desk.
- VII. OverDrive Service: NOBLE is providing this downloadable book service, which allows patrons to download books in an audible format onto their computers to then use on MP3 players, CDs, portable stick devices, etc., for their two week "check out" time. Director Todd will make information on this new service available through the newspapers.
- VIII. Other Business
 - A. Staff Meeting: September 19th staff will meet to discuss among other things, Overdrive.
 - B. NOBLE Contract: signed.
 - C. Goals to TA: TA requested a list of goals. The list, which included many of the Long Range Plan goals, was sent.
 1. Reviewed LRP and its progress.

2. Discussed Gates Foundation Grant for computers.
3. Interest in the Library Foundation was expressed.

D. Flooding

1. The DPW has been on top of the pumping situation. The drain has needed pumping a number of times.
2. Director Todd suggested blocking the drainage pipe to prevent backwash, which the DPW took care of. This resulted in what appears to be an end to the flooding!

E. Copico

1. Copico is dropping all of our Library accounts (not making money).
2. Tom Cikatelli, the Town's IT person, will provide the Library with laser printer/copiers which will be set up to accept payment from patrons for prints.

Meeting adjourned on a motion by Ciccarello (2nd Doucette) at 8:21 p.m.
Next meeting Tuesday, October 14th at 7:30 p.m.