



STONEHAM PUBLIC LIBRARY TRUSTEES MEETING NOVEMBER 10, 2008

Attending: Rora, Francis, Fixman, Doucette & Director Todd

Absent: DiDonato, Ciccarello

1. The minutes of the October 14, 2008 meeting were approved on a motion from Francis, 2nd Rora.
2. Reviewed budget report. Director Todd noted she had purchased a small amount of oil to heat the library until the gas furnace is up and running. Report was approved on a motion from Rora, 2nd Francis.
3. Lost and Paid Policy is still being worked on, should be ready next month.
4. Copy Machines – Joe Ryan from Copy Data bought out the library division of Copico and contacted Director Todd with a proposal to provide continued coverage for the copiers we now have. She spoke to the Director in Beverly who already switched over to Copy Data and she is happy with the service. We will discuss further next month. The Director will also check with Tom Ciccatelli to see if he still has a copier/scanner/printer for the Library.
5. The Trustees received draft copies of the Long Range Plan 2009-2013 for review and comments. There will be further discussion of the plan in December. We also received a copy of the Annual Action Plan, which outlines our goals and objectives for 2009. A copy will be sent to the Mass. Library Commission in December.
6. Boiler – There is some steam buildup in the system and steam traps need to be installed, so we are still heating the building with oil.
7. Other Business – The book sale went well, but took in less money than last year. Raggedy Ann will visit the children's library November 21st. The new page at the Library is Cody Pereira. Holiday schedule: On a motion by Rora, 2nd Doucette, unanimous vote, the library will close at 1:00 on Wednesday December 24th and be closed all day the Friday & Saturday after Christmas (Dec. 26 & 27) and all day the Friday & Saturday after New Years Day (Jan. 2 & 3)

The meeting adjourned at 8:25. Next meeting is December 8.

For The Secretary,

Susan K. Doucette