

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
DECEMBER 10, 2007**

Attending: Ciccarello, DiDonato, Doucette, Fixman, Francis, Rora, Director Todd
Meeting called to order at 7:36 p.m.

- I. Review Minutes of Last Meeting: Minutes reviewed and accepted on a motion by Francis (2nd Fixman).
- II. Review Statistical Reports: Statistical reports reviewed and accepted on a motion by Francis (2nd Fixman).
- III. FY 2009 Budget: Director will meet with Mr. Florino and T.A. on Wednesday at which time the Director will present a realistic, though approximate, budget for FY 2009. This estimated budget would bring back a 20 hour per week employee.
- IV. Comp Time when closed:
 - A. Mary Cunningham appeared before the Board requesting 6 ½ hours compensation for the March 17, 2007 snow closing on which date she was scheduled to work for comp time. Other scheduled employees were compensated for that day. The Trustees, on a motion by Doucette (2nd Rora) moved to pay Ms. Cunningham for the hours she was scheduled, per employee contract, rather than grant comp time.
 - B. A discussion of the Comp Time situation will be scheduled for an upcoming meeting.
- V. Schedules (Christmas, New Year's, and 3-day weekends): On a motion by Doucette (2nd DiDonato) the Trustees moved to follow the Town's Holiday Schedule, adding both Saturday December 22 and Saturday December 29 to the closings as a cost saving measure.
- VI. Book Challenge: A patron has challenged The Golden Compass by Pullman. A challenge form was given to the patron for completion.
- VII. Snow and closing: Director Todd met with the Police and Fire Chief and Mr. Grover at the DPW.
 - A. A shoveller has been hired for the Library.
 - B. The Director has requested that overnight parkers in the Library lot be ticketed to insure their absence during storms, allowing plows to clear the lot.
 - C. Director Todd requested that the lots be plowed by 9 a.m. so that employees can park and requested that if that is not possible, she be notified so that staff can be made aware of the situation.
- VIII. Finance Board Visit: Director Todd met with representatives from the

Finance Board on Saturday re: Trust Fund uses. Mr. Bowen suggested a policy be developed by the Trustees re: State Aid and Trust Funds. Past practices will be studied and a policy will be developed in the near future.

- IX. Smoke/Heat Detectors: Trustees moved, on a motion by Fixman (2nd Doucette), to use up to \$6,000 from Repairs and Maintenance monies to replace the Smoke and Heat Detectors, per the advice of Aaronson Alarms. Aaronson advises that the detectors are over 20 years old and need attention. Director Todd will inquire about the need for carbon monoxide detectors.
- X. Other Business
 - A. Gotbooks.com: has removed books
 - B. Problem Patron: Steps discussed to discourage vandalization of magazines and newspapers. Police are aware of the problems the patron presents.

Meeting adjourned at 9 p.m. on a motion by Doucette (2nd Fixman).
Next meeting: Monday, January 14, 2008.