

**Stoneham Public Library
Board of Trustees Meeting
April 9, 2018**

Attending: Ciccariello, DiPietro, Fitzgerald, Fixman, Francis, Rora, Director Langley.

1. **Call to order** 7:30pm
2. **New Business (moved from agenda #9)** Reorganization of Board: Chair M. Rora, Vice-Chair, R. Ciccariello, Secretary, T. DiPietro. Welcome new member Kathryn Fitzgerald. Thank you to Marina Memmo for her years of service to the Board.
3. **Minutes and Statistical Reports** Both reviewed and approved. Motion Ciccariello, 2nd Fixman.
4. **Recarpeting** Director Langley reported that there were 3 bids, 1 high and 2 the same. The entire downstairs will be done. The quote process had been delayed due to weather issues. Carpeting should be completed in time for the May 4th fundraiser. Carpet had been taken up today with installation to be start tomorrow. Patrons have been notified with signage and notification on Facebook and on website. Carpet is a heavier weight than what is upstairs (#28 instead of #24) and should wear better. It is a blue multicolor and is being installed by Carpet Connection.
5. **Elevator** It is working! But state inspector notes that there is a mechanical arm rather than an electronic arm which allow the door to close without a “ding.” This may cause someone to be hit which has happened to at least one staff member. TA Younger has been appraised of the situation and Town Hall’s elevator has the same mechanical arm. His plan is to check all the town’s elevators and ultimately merge them with the same company.
6. **Staff update** Three open positions: 2 started already but the 3rd one (20 hours) was offered to one person but because of personal reasons had to decline. This position has been reposted through Town Hall and at NOBLE and Simmons.
7. **Library Programs Update** Since books currently fill the meeting room having been moved from the downstairs for recarpeting, programs were relocated to the lower level area. Between 40-50 people attended each of the most recent programs: Saturday Evening Book Club author visit and Unveiled, the one-woman show. The Friends of the Library have been very helpful in advertising these programs. The upcoming pottery demonstration may be held in the Marcy Room if carpeting has not been completed.
8. **Website** May met with Oona, the Beverly librarian. Oona has been working on the website redesign and progress has been made. Between 30-50 hours of work is involved which includes travel and training. We should see the new website soon.
9. **Weather/Storm Procedures** Director Langley met with the TA regarding these procedures. The Director has now been added to the town email list for Bob Grover (DPW) updates. The Town HR person asked if there were any union concerns and the Director replied that there was no issue at the library.
10. **Next Meeting** Monday, May 14th. Town meeting is May 7th. For the next meeting Director Langley will check on the state ethics survey we are required to do.
11. **Adjournment** at 8:10. Motion Ciccariello, 2nd Fitzgerald.