

**Stoneham Public Library  
Board of Trustees Meeting  
January 14, 2019**

**Attending:** Ciccarello (acting as Chair), DiPietro, FitzGerald, Fixman, Francis, Director Langley

**Call to Order:** 7:30

**Minutes/Statistical Reports:** Motion to approve Minutes: FitzGerald, 2nd Fixman. Motion to approve Statistical Reports: FitzGerald, 2nd Fixman

**Capital Committee Meeting and Capital Projects:** Quote for painting of Stoneham Room and Director's Office came in very high (\$10,000). Additional quotes will be solicited. The security gate is at the end of its lifespan and the company will no longer be able to service it. A replacement would be about \$15,000. The Capital Committee seems to be agreeable to our needs.

**Computer Update:** Solid state drive computers are now available and will cost a little more if we want to go that route. To save money, wired accessories will be ordered instead of wireless. Motion to take no more than \$1,400 from state aid to supplement the \$15,000 in capital funds: FitzGerald, 2nd Fixman.

**Program Planning and Funding:** Friends have started the 501(3)c process. Janice Chase was asked to close the Junior Room Account that was linked with the Friends. The new method of funding will be a Donations account which will be set up by the Town Accountant. Program presenters will be asked to fill out W-9 forms.

Friends will no longer pay for the museum passes. \$3,000 annually will be split between the junior room and the adult department for programming. Friends may continue to cut small checks for incidentals needed by Janice and May. (For example, turtle food.)

Additional funds for programming were requested. Motion to take \$2,000 from state aid to split between the junior room and the adult department for programming: FitzGerald, 2nd Fixman.

**Library Ramp/Railing:** \$50,000 has been awarded to the library from the state budget (via the Board of Library Commissioners). David Lizotte of the DPW has drawn a model of what the ramp could entail with railings on both sides. One estimate for that configuration was \$100,000-110,000, well over the budget. This is because the amount of electrical and landscaping that would have to be reconfigured. The SPL sign would also have to be moved. This project is still pending because there are lots of questions and the model as presented is just too much money.

**LSTA Grant Proposal:** There is a \$15,000 grant available and the current idea is to have a "cart of technology" that can be used for programs. The original Makerspace idea is not possible because we don't have the space. The Director has had conversations with some high school administrators about the possibility of having students teach classes at the library as part of their tech internships.

**Next Meeting:** Feb. 11th at 7:30.

**Motion to adjourn** at 8:50: FitzGerald, 2nd Fixman.