

JOB OPPORTUNITY TOWN OF STONEHAM – Library Page (Casual)-PT

The Board of Library Trustees and the Town of Stoneham are seeking qualified candidates for the position of PT Page.

The PT Page works under the general supervision and administrative direction of the Circulation Supervisor or other librarian. The number of hours for this part-time position is 6 hours per week, \$12.00 / hr.

The ideal candidate will possess the ability to accurately locate and shelve library materials efficiently. Independent working to clean, organize, and accurately shift library materials without assistance is required. Occasional operation of computers, printers, and all standard office equipment and library equipment included. Ability to communicate with patrons and other staff effectively and direct and assist patrons appropriately also required.

A detailed job description is attached. Interested candidates and current employees of the Library may apply in writing or electronically to:

Nicole Langley, Library Director langley@noblenet.org
Stoneham Public Library
431 Main St
Stoneham, MA 02180

The position will be open until filled.

Application deadline: Tuesday August 13, 2019.

The Town of Stoneham is an EEO/AA compliant employer.