

**STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
MONDAY, FEBRUARY 13, 2012**

Attending: Ciccarello, Doucette, Fixman, Francis, Rora, Director Todd

- I. Meeting called to order at 7:31p.m. by Chair Rora
- II. Review Minutes of Last Meeting: Minutes (Document A) unanimously approved on a motion by Doucette (2nd Fixman).
- III. Review Statistical Reports: Reports (B,C) reviewed and unanimously accepted on a motion by Fixman (2nd Ciccarello)
- IV. FY 13 Budget Update : According to the latest information given to the Director from the TA -- Library Budget may be different from last meeting's agreed upon amount due to uncertainty of State Aid.
- V. Technology Night Update: Elizabeth Thomsen from NOBLE gave a successful program on using OVERDRIVE on Kindles, iPads and other devices. Downloading of reading materials onto personal devices is becoming increasingly popular and the library system is keeping pace with patrons's technological needs. Some publishers such as Penguin have restricted use of their materials.
- VI. Director's Contract: (Document D) 3 year contract for Director Mary Todd was reviewed and unanimously approved on a motion by Ciccarello (2nd Fixman).
- VII. New Business:
 - A. Director's Vacation: notified board of time away
 - B. Annual Report: (Document E) Copies to be sent to town officials.
 - C. Repairs Update: Technical Services soon to be back in former office space. Thank you letter (Document F) sent to the dedicated employees of the DPW for their great work. Also appreciated is the quick resolution of the unexpected plumbing blockage. A professional cleaning company was then brought in to disinfect affected area.
 - D. LSTA Grant: Children's Librarian Chase has worked through the initial steps for approval of a SCIENCE IS EVERYWHERE GRANT (Document G). A minimum of eight programs for students in grades 3 to 6 using the STEM model involving SCIENCE TECHNOLOGY ENGINEERING MATH is in the works for a starting date October 2012.
- VIII. Adjournment: Meeting adjourned at 8:31p.m. on a motion by Fixman (2nd Ciccarello).