

STONEHAM PUBLIC LIBRARY
TRUSTEES' MEETING
March 10, 2014

Attending: Ciccarello, Doucette, Fixman, Francis, Rora, Memmo, Director Todd

1. 7:31PM Call to Order
2. Review Minutes of Last Meeting: Doucette moves approval, Rora 2nd. Unanimous. Francis abstains.
3. Review Statistical Reports: Rora/Fixman. Unanimous
4. Adult Services: Assistant Director May Forkin gives presentation. Overview of the many facets of Adult Services
 - *Entertainment (authors, speakers, musicians, shows)
 - *Huge Interlibrary Loan use
 - *Circulation is down but usage will go up through ebook use.
 - *Patrons added and using the library in different ways. Overdrive use climbing.
 - *More library classes needed to teach use of tablets for reading materials.
 - *Website redesigned by Trustee Memmo. Must easier to use.
 - *Art Shows coordinated by reference librarian Saltzman.
 - *2 Book Groups (reference librarian)
 - *Friends of the Library (museum passes, bake and book sale)
 - *Computer classes (joint and individual)
 - *Marketing for summer programs
 - *Oversees Volunteers (over 1,000 hours per year)
 - *Collection Development and Accounts Payable
 - *Grant writing and fundraising
5. Long Range Plan
 - Director Todd to ask Marylou B., Margaret Warren, George G., Marina Memmo, May Forkin to be on committee.
6. Converting Oral History to Digital & CD
 - Tapes need to be converted to another format.
 - George Blood Audio/Video company recommended.
 - Proposal reviewed by Trustees. Some funding can come from Reference Budget.
 - Motion to spend no more than \$4090 to convert materials Doucette/Rora. Passed.
7. Share Your Story Program
 - Interviews to share memories/ stories/photos of the Marathon Bombing. April 26.
 - Sponsored by the Library.
8. Library looking to sponsor program for Norden brothers who have a book about their experience at the Marathon Bombing.
9. Delinquents Revisited. Loss of library privileges until they come in with a parent.
10. Internet Use Policy Revisited
 - Multiple misuse of computer. Internet Policy much needed and has been implemented.
11. Adjournment 8:55PM Fixman/Memmo

Jane F. Francis
Secretary