

**Stoneham Public Library
Board of Trustees Meeting
March 9, 2020**

Attending: Ciccarello, DiPietro, FitzGerald, Francis, Rora, Director Nicole Langley, Member of Public Jessica Killilea.

Call to Order: 7:30

Approval of Minutes and Statistical Reports: Motion to approve minutes: Francis, 2nd FitzGerald. New line item will be coming on statistical reports when the new door counter is installed. This number is required for state reports. Motion to approve: Francis, 2nd FitzGerald.

Introduction of Rachel Overbeck, Head of Youth Services. Rachel discussed her programming ideas for rejuvenating the Junior Room, her outreach to the schools and senior center, and her inroads in requests for donations. She is a welcome addition to the library staff. Motion to fund Youth Services Programs up to \$5,000 from state aid: Francis, 2nd FitzGerald.

Heat/System Repairs: Environmental Services fixed two issues. Houghton has fixed radiators. Brian McNeil, the new facilities manager, has been here each time in support. Lights: two minor items still need to be done. Dimmers need to be added. Bruce added filters to the circulation desk lighting which helps with the headache-inducing brightness.

Spring and Summer Programming: The Director related some of the plans for spring and summer including a visit by Stephen Puleo to discuss his latest book, "Voyage of Mercy." Tim is planning Makerspace programs, including a demo of BB8.

Emergency closings, illness and procedures: As we are learning more about COVID-19 and its effects locally, the library may have to close if there are less than 3 people on duty due to illness. Hand sanitizer is available for staff and patrons and flat surfaces are constantly wiped down with disinfectant.

New/Other Business: The trustees were given some data from the Strategic Planning Survey for our perusal. An ant infestation which may have originated in the Assistant Director's office was taken care of by Northeast Exterminator. Long time library trustee, Mike Rora, was presented with a commemorative chair for his many years of service. We thank him for his dedication to the Board of Library Trustees and the people of Stoneham.

Next meeting: April 13th.

Adjournment 8:55 Motion to adjourn: Francis, 2nd FitzGerald.