



Stoneham Public Library

MASSACHUSETTS 02180

STONEHAM,

AGENCY: STONEHAM LIBRARY BOARD OF TRUSTEES

LOCATION: VIRTUAL

DATE OF MEETING: MONDAY, June 14, 2021

TIME OF MEETING: 7:00 P.M.

AGENDA

1. 7:00 Call to Order

Attendance: Rocco Ciccarello, Jane Francis, Sue Fixman, Tricia DiPietro, Kathryn Fitzgerald, Jessica Killilea, Dave Pignone Select Board Liaison, and staff

2. 7:01 Approval of Minutes for May Meetings and Statistical Reports for May

Highlights: Book Drop 4-6 weeks for delivery

New glass tabletop ordered, 3-4 weeks

Correct spelling of Kathryn's name

Motion to approve minutes: Kathryn Fitzgerald, second Tricia DiPietro

Approved, 5 in favor with 1 abstention

Statistical reports: increase in attendance with outdoor storytime, 60-70 people (adults and children)

Motion to approve the statistical report Kathryn F, second by Tricia D passes 5 in favor with 1 abstention

3. 7:05 Intro. of David Pignone, Select Board Liaison to Library Trustees

Nicole invited him this evening. He is learning his new role on the Select Board. Happy to be a voice for the library to the Select Board.

An invitation was extended to him to visit the library and become more familiar with the workings of the building.

Kathryn F asked about the best way for the board to connect with him?

He would like to receive a copy of the minutes. He plans to attend meetings. He can be reached most directly by email.

4. 7:10 Discussion of Financial Reports

Trust fund balances. Nicole's login has been restored. We now have easier access to accounts and information. The accounts have not been used since 2010/2011.

5. 7:14 Updates and Reconsideration of Saturdays in June: June 19th now a State holiday. First 2 Saturdays, the library was open, and had a handful of patrons. Last 2 Saturdays of the month will be closed, June 19th State holiday, June 26th is usually not open.

Contract arrangements: there would need to be a negotiation of the staff union for Saturdays and Sundays, Town Admin would have to handle.

Motion to rescind motion from last meeting to be open June 19th and June 26th

made by Jane Francis, second Sue Fixmen, passes unanimously.

June 18th library is closed in recognition of Juneteenth Holiday.

July 5th library is closed in recognition of Independence Day.

6. 7:21 Budget Updates: ARPA / IMLS Grant

Process is set up to apply for grant money. IMLS (Institute of Museum and Library Services) to apply for Federal grant money ARPA (American Rescue Plan Act). There is a \$50,000 cap that institutions can apply for, plus \$17,000 (already included in budget to cover some hours by another staff member). We would still be \$7-10,000 short for the Assistant Director position, but this would help fund the position. This would provide 1 year of funds, an opportunity to prove that the position is needed.

It could take until FY2022 before funds are available.

7. 7:26 Highlight New Services and Collections

Reference Librarian Maureen and Nicole setting up Niche Academy an online service that provides professional trainings for library services.

Links for patrons to use, staff can choose their own trainings. Potential could increase usage.

Mango language program had a cost increase, and the service has been cancelled. Pronunciator Language program acquired to replace it.

Library is working to build a Graphic Novel collection for adults.

Nicole attended a 1 hour webinar, about a Hotspot lending program. T-mobile will provide up to 10 per library. Hotspots will have restrictions, censored, which can be turned off. Free until October 2022.

8. 7:35 Summer Reading Overview

Full programming all summer in Junior room
Handful of adult book programs
Gift cards for Summer program incentives.
STEM program
Farmers Market
Volunteers in the Junior Room!!

9. 7:40 Strategic Planning Committee Updates, Katherine and Sue
Members in addition to Trustees: Erin Wortman (Town Rep, Director of
Planning and Community Development), Cory Mashburn (Finance
Advisory Board), residents, resident author, Nicole and a staff member.
Meeting to be scheduled with Board of Library commission

10. 7:43 Building Committee / Inspection Updates
Building walk-through with Brian McNeil, and inspector Wesley Stanhope
of Building Evolution Corp. They took a look at big known problems:
air conditioning, heating, windows, roof, inside and outside. Then
focused on some smaller problems.

Cost for the report will be sent over soon.

The building is rundown, the foundation is crumbling, etc. Millions of
dollars in repairs needed over time.

Brian did say that there are ways to repair some of the immediate needs.
Public works to trim trees.

Some security concerns. There are things that need to be addressed
immediately.

The committee will look at immediate versus long term goals.

Nicole will follow up on a historic plaque from state for Carnegie building
recognition.

There may be grants available for smaller projects.

Landscaper Ground Masters, quote to remove ivy from the building
\$2150. State money to supplement.

Motion to use Apalakis trust fund to \$2150, made by Tricia
second by Sue, pass unanimously

11. New / Other Business

Tim got the gaming laptop, and it worked beautifully. Other equipment
is coming in.

Desktop for Debbie, over 10 years old. Laptop for her, \$1000-1500. Money
from State Aid, through NOBLE

Motion, Jane : to purchase a new laptop for Debbie, money from State aid,
second by Kathryn. passes unanimously

Sue has a new grandson

Jane: Questions about the 3-D printer and large printer, are they being used? Before the end of summer, Nicole hopes to have them set up for use. Maybe the historical committee wants to copy maps on the large printer.

12. 8:12 Next Meeting June 28, Jessi will not be in attendance, Kathryn will take minutes

13. 8:15 Adjournment, motion by Sue, second Kathryn