

Call to order, 7:01. In attendance: Nicole, Rocco, Tricia, Jane, Kathryn

Approval of minutes and statistical reports

- Nicole sent the board stats for both Jan and Feb. Highlights from Feb include new Facebook page likes, increased Junior Room circ stats. Most other stats were slightly down.
- Tricia asked when the year to date stats reset to zero. Nicole said July with new fiscal year.
- Motion to approve minutes: Tricia, second Jane. Unanimous
- Motion to approve Jan and Feb statistical reports: Tricia, second Jane. Unanimous

Financial report

Big ticket items include books for Jr room, 1800 junk pickup, invoice for facilities assessment

7:05 Trustee Jessica Killilea Joined meeting

Mask Policy: Nicole explained that staff are comfortable with personal choice. Rocco recommending changing the Mask Policy to:

Strongly Recommend Mask Wearing in the Library

Motion by Tricia, second by Jane, unanimously approved

7:15 Furniture and Building updates

One of the Capital Committees' goals during FY23 is a feasibility study of all Town building exterior, especially roofs.

\$2300 patch repairs made this fall to the roof seem to be holding up.

Reference area is looking at repurposing a few fixtures. Maureen has been updating the reference area, including cleaning out outdated materials. Town approved a dumpster to dispose of the materials, Nicole will reach out to DPW in April.

Some items in storage at the library have been in storage for many years, with no record of what they are. Items will be gone through.

Junior Room reimaged: Circular desk has been taken out, and an area rug replaced the space. Old desk was destroyed in the process. New desk has been set up. Phone and data lines needed to be run to the new desk. Rocco asked about asbestos. Nicole did have to call the Building Department when some areas were exposed. The Building Department stated that as long as we weren't removing tiles, it wasn't an issue. Furniture has been rearranged and set up for use. A few pieces of new equipment are needed, Nicole will take care of it.

Nicole would like to focus on some new signs in the library. Possible new flyers, and templates.

Break room had an issue with water delivery service. Nicole is looking into changes, possibly adding a water filtration system to the sink. Rocco pointed out the Stoneham water is very good. Kathryn pointed out the waste from bottled water.

7:30 Friends update: Meeting next Monday March 20 at 7pm, hybrid. Maria Palacio, Stoneham resident and Assistant Director in Chelmsford Library, will be joining and helping with the group.

7:35 Staffing update: Board approved part-time library Tech. Town has not completed the process, and not the candidate is taking a position elsewhere. She is willing to do both positions, but waiting on the Town to finalize things.

Pat is due to return to work this Saturday. There will be a meeting with her, Nicole and a union representative.

7:37 New business/other business

Do we want to try a hybrid meeting? April 11 is the next meeting. We can use the OWL, and have a hybrid meeting.

Election next month. Tricia and Sue are the only candidates

Stoneham Small Business Group, Nicole is now a volunteer member. Trivia Bee in May.

7:43 Next meeting April 11.

Motion to adjourn: Tricia, second by Jane, unanimously approved.